

Meeting	Decision Session - Executive Member for Transport
Date	11 August 2020
Present	Councillor D'Agorne (Executive Member)

12. Declarations of Interest

The Executive Member was asked to declare, at this point in the meeting, any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that he might have had in respect of business on the agenda. He confirmed he had none.

13. Minutes

Resolved: That; subject to 'exemption' changing to 'exception' in paragraph 7 of the minutes, the minutes of the Decision Session of the Executive Member for Transport and Planning held on Tuesday 21 July 2020 be approved and signed by the Executive Member as a correct record at the next available opportunity.

14. Public Participation

It was reported that there had been four registrations to speak at the meeting under the Council's Public Participation Scheme. All spoke in relation to agenda item 5 'Residents' Parking in South Bank Update.'

Peter Kerr spoke in relation to parking on Albemarle Road. He raised concerns about the parking for the Multi Use Games Area (MUGA) outside his house and raised a number of questions residents parking on Albemarle Road and the impact that the MUGA would have on this. He was asked and clarified his address to the Executive Member.

Michael Learmouth spoke in relation to parking controls in South Bank. He outlined problems arising to parking in controlled and

uncontrolled areas and the difficulties these would create for residents living in the uncontrolled parking areas.

Cllr Pavlovic spoke in relation to changes arising to the residents parking scheme being electronically administered. He asked how the scheme would be enforced without a physical parking permit, whether there were data protection issues with residents accessing the database and what the costs for printing and posting the permits were compared to the new system. He also raised concerns about access to the portal for residents without internet access.

Lisa Ballantine spoke in relation to the residents parking scheme on Balmoral Terrace on behalf of herself and Collette Croft, who both lived on the street. She challenged to the process of the council consultation on the residents parking scheme and noted that she had undertaken a canvass of the street the previous weekend which it was found that over 74% of respondents wanted the parking to be on the whole of the street and none of the respondents agreed to the three spaces at the top of the street. She asked the Executive Member to reconsider the canvass and in answer to a question from him clarified that the majority of residents favoured residents parking on the whole of the street.

The Executive Member thanked speakers for their contributions and noted their comments in his consideration of the items.

15. South Bank Residents' Wider Consultation Update

The Executive Member considered a report which provided an update on the results of the consultation in the South Bank area on Residents' Parking coverage. This followed on from the Executive Decision Session in November 2019 regarding the best form of consultation to allow extensions to be considered.

Officers explained how residents parking had developed and gave an overview of the results of the consultation. The Executive Member welcomed the broad principle of looking at wider zones for residents parking and asked a number of questions to which Officers explained:

- The qualification zone for residents parking.
- That there would be an objective assessment of the consultation to amend the zone boundaries. The Executive

Member noted that Ward Councillors could be involved with this.

- The traffic flows outlined in Annex F were as a result of the comments made.

The Executive Member noted the need to have a wider discussion before taking proposals forward with the involvement of Ward Councillors.

The Executive Member then;

Resolved:

(i) That the principle that all future zones and extensions in the South Bank area be designated R58C.

(ii) That the principle that the qualification area for properties in ResPark may be set wider than just the frontagers to the controlled streets.

(iii) That further consultation be undertaken to amend Zone boundaries of R6, R36, R54, R57 and R58 with a view to providing a more equal scheme for all residents.

(iv) That further consultation, in the sections of streets identified in Annex E, be undertaken to identify what parking measures should be applied at this time.

(v) That further consultation, in the streets identified through the recent consultation, be undertaken to propose and discuss implementation of selected movement controls to better manage traffic flow in these streets. Key junctions might include those identified in Annex F.

16. Residents' Parking in South Bank Update

The Executive Member considered a report that updated him on the results of consultation following a number of petitions for further Residents' Parking (ResPark) in streets in the South Bank Area, which the Executive Member received during 2019.

Officers outlined the results of the consultation noting the areas included which extended east to the riverside. In response to questions from the Executive Member, Officers clarified:

- That it was proposed that there would be a residents parking bay on both sides of the street outside the Jorvik Medical Practice surgery.
- Where the areas of the double yellow lines would be.

The Executive Member then;

Resolved: That a Traffic Regulation Order (TRO) be made for include the following streets in Residents' Parking Zone R58C:

- Bishopthorpe Road between Southlands Road and Terry's Mews;
- Rectory Gardens (by Area signage);
- Balmoral Terrace
- Albemarle Road between number 15 and number 71 (odd) Albemarle Road (by Area signage) and Philadelphia Terrace.

Reason: To positively respond to petitions, for further ResPark controls in streets in the South Bank area, that the Executive Member received during 2019 and to implement a scheme that reflects the majority view gained from more recent consultation in the area.

17. Directorate of Economy & Place Transport Capital Programme - 2020/21 Consolidated Report

The Executive Member is asked to consider a report that identifies the proposed changes to the 2020/21 Economy & Place Transport Capital Programme and the 2019/20 Economy & Place Transport Capital Programme outturn. Officers outlined the report and the Executive Member welcomed the work that had gone into supporting businesses and the work that had been undertaken on sustainable transport. He then;

Resolved:

- 1) That the carryover schemes and adjustments set out in the report and annexes be approved.

- 2) That the increase to the 2020/21 Economy & Place Transport Capital Programme, subject to approval by the Executive be noted.

Reason: To implement the council's transport strategy identified in York's third Local Transport Plan and the Council Priorities, and deliver schemes identified in the council's Transport Programme.

18. Parking Services back office system development

The Executive Member declared an interest as he had originally raised the item. He considered a report that followed on from the Parking Update report to the November 2019 Executive and focused on the implementation of the new Parking back office system, responses to the resident parking scrutiny review of March 2019 and the decisions around its implementation.

Officers explained the recommendations to the Executive Member noting the following points:

- There would be processes in place to support customers without technology.
- The costs had been built into the capital budget.
- Councillors would be able to park in residents parking zones if they were on council business.

The changes to the Traffic Regulation Orders as detailed in Annex C were outlined in detail by Officers. In response to questions raised by the Executive Member, Officers clarified that:

- Section C-6 clarified the use of all the business related permits.
- It had not been found that any vehicles were affected by Section C-7 Household Permits – Discount and Premium.
- Section C-8 Special Additional Permits included the use of residents putting another permit in their windows.
- The term 'developer funded' in Section C-9 Badger Hill was generic term. The traffic order for R39A – to introduce charges for permits related to zone 39A only.
- Section C-11 Community Permits related to private companies that needed access to street for specific reasons.
- Regarding Section C-13 Rationalise other on-street permits, there were already some special control zones in place around the city, for example in Bishophill.

- Full Council would set the prices for Discount and Premium 2nd & 3rd Household Permits (Section C-17).
- Guest houses were regulated in a different way to holiday lets.
- The machines would be able to read Blue Badges.
- The Coppergate Centre would not be extending it's opening hours and at present Shopmobility was operating on a booking service.

The Executive Member then;

Resolved:

- A. That it be noted that there have been delays to the delivery of the project due to the Covid-19 impacts, but good progress has been made on the project and the back office system will be ready to go live in December 2020;
- B. That approval be given to the back office system to go live in December 2020 ahead of a direct debit solution in place. The proposed solution is too complex to implement a part of the initial roll out, but will be investigated further as a second phase roll out in 2021 and this will enable monthly payment;
- C. That agreement be given to the permits highlighted as "Virtual" in **Annex A** will be virtual permits once the new back office system goes live in December 2020. Also, to note that processes will be in place in terms of telephone and face to face to support residents who are unable to access the online systems. All efforts will be made to assist residents to access the system online;
- D. That it be noted that when the new Pay on Exit system is implemented in Marygate car park a 12 month trial of cashless parking will be initiated as agreed at the November 2019 Executive meeting;
- E. That the decision made through emergency powers be confirmed to extend the operating hours of Piccadilly car park, during the COVID-19 recovery stages, to 8pm in line with the longer opening hours of the footstreets. This will come at a cost of £1,776 for additional security

provision (as per the recommended option) and will run to the 1st December;

- F. That agreement be given to the changing of the name of Piccadilly car park to Coppergate Centre car park in order to provide a better and unique identity to this key Council asset;
- G. That following the review of **Annex C** agreement be given to the actions required to update the Traffic Regulation Order (TRO) changes in references C-1 to C-18 and agree to go out to consult on C-19 and C-22. These items are required to support the back office system. These are intended to improve the customer experience and realise the advantages the new back office system can bring. **Annex A** lists out all the permits and whether there is a change required and if so what that change is.

Where a decision by the Executive Member is required a decision will also need to be made with respect to the scope of consultation considered necessary to support the changes. This includes the following:-

- a. Rationalising the list of parking permits available to better meet the current requirements of customers.
 - b. Changes and updates to the supporting TRO to bring wording in line with current legislation and practice.
 - c. Minor modifications to align the wording in the TRO to the new back office system.
 - d. Consideration of options largely driven by customer feedback and observations of current activity.
- H. That following the review of **Annex B** agreement be given to the change in the Parking discount criteria, to bring it in line with other Council Services where the criteria used for Parking discount visitor permits is out of step with current legislation;
 - I. That it be noted that when the new back office system goes live, the option of cash payment at West Offices will be replaced with the system in place for council tax

of use of PayPoint services at local shops and post offices. This also supports the protection of staff against the possible contamination from Covid19.

The same will apply for Penalty Charge Notices (PCNs) once a solution has been put in place due to the current legislation saying cash has to be accepted to pay PCNs. The solution will follow what is done in council tax where a QR code or bar code may be used allowing any PayPoint establishment to accept cash to pay a customer's PCN. Once this solution is implemented West Offices will then cease to accept cash to pay PCNs;

Reason: To positively respond to the November 2019 Executive Decisions and March 2019 parking scrutiny report to provide an online, self-service system for the benefit of the city's parking customers and staff.

Cllr A D'Agorne, Executive Member for Transport
[The meeting started at 9.39 am and finished at 11.47 am].